



City of Hermosa Beach
 1315 Valley Drive, Hermosa Beach, CA 90254
 310.318-0203 - Fax 310.372-6186
 Email: recordsrequest@hermosabch.org



PRR-19-00106

Received By: Tanesha H.
 Referred To: H.R.
 Date Referred: 8/28/19

Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney-client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Keith Beauvais</u>	Email: <u>Keith@transparentcalifornia.com</u>	
Address: <u>7130 Placid St</u>	Phone: <u>(702) 222-0642 Ext. 118</u>	
City: <u>Las Vegas, NV, 89119</u>	Fax:	

Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

Please submit in an Excel spreadsheet.

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Signature

Date

20190828

For Departmental Use Only:

Action Requested:

☐ Review Only
☐ Copies Requested

Action Taken:

☐ Document Reviewed
☐ Copies Provided
☐ Refusal/Reason

By

Date

☐ Non-Existent Document
☐ Other (Please Explain)

For City Clerk's Use Only:

Date Requestor Notified

Notified By:

Date Picked Up or Mailed

Good Morning,

I am requesting a copy of City of Hermosa Beach Employee Compensation Report for the 2018 calendar year under the provisions of California Govt. Code §§ 6250 - 6270, the California Public Records Act.

The purpose of this request is to obtain records which provide a complete and comprehensive account of City of Hermosa Beach total costs associated with employee compensation. Specifically, this request seeks an accounting of total gross wages paid to each employee and the total cost incurred by the employer for providing retirement and health benefits. In an effort to standardize how this information is reported, please include the following categories in your response:

- Employee Name
- Position/Job Title
- Annual Salary Minimum & Maximum
- Total Regular Pay
- Overtime Pay
- Other Pay (any additional forms of pay that are not reported in Regular Pay)
- Total Retirement Cost (All forms of employer-paid retirement contributions, deferred compensation and any Unfunded Actuarial Liability (UAL) payments being made allocated to that employee.)
- Total Health Cost (All forms of employer-paid health and welfare benefits, such as health, dental and vision insurance benefits.)

In the event City of Hermosa Beach is not in possession of a record of this nature, we request copies of any other record or records that contain information, even if only in part, that is responsive to the purpose of this request — employee name in conjunction with their compensation data for the 2018 year.

Please provide the requested materials or, per § 6253(c), a timeline along which they will be made available by, no later than ten days from the date of this request.

Per § 6253.9(a), we ask that you provide the records in an Excel spreadsheet format.

As a reminder, § 6253.1 instructs public agencies to "assist requester in finding records responsive to the purpose of the request."

Please feel free to contact me with any questions that you might have.

Best Regards,



Keith Beauvais
Researcher, Transparent California
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E-Mail: Keith@TransparentCalifornia.com